

Constitution Law QUIZ BOWL  
Professional Development Questions Only

#	Cat.	Question	Answer
1	PD	What term identifies a legal procedure used to stall action before the membership by speaking and speaking and speaking?	Filibuster
2	PD	What does "taking roll," mean?	Taking attendance
3	PD	In a restaurant, what would be the proper tip if the bill were \$65.00?	\$9.75
4	PD	A part of the Skills USA Creed is the statement that I believe in what kind of standards?	High moral and spiritual
5	PD	Spell the word RESUME.	R E S U M E
6	PD	In the standard order of business when are the report of officers presented?	Immediately after the approval of the minutes
7	PD	What would you have tied if you used a four-in-hand knot?	Necktie
8	PD	What word can you use in the salary section of a job application when you are unsure about the amount of pay you should request?	Negotiable or Open
9	PD	According to the Leadership Handbook, when setting formal table service, where do you place the cocktail fork?	To the far right of the dinner plate
10	PD	According to the Leadership Handbook, what type of activity is a talent night?	Social Activity
11	PD	When presenting an award, it is proper to hand it from which hand to which hand?	Left hand to left hand
12	PD	Telling lewd jokes or using ethnic put-downs can create a hostile work environment by offending people. To which civil charge can these actions lead?	Harassment
13	PD	What term describes the smaller in number of groups in populations?	Minority
14	PD	What term is used to describe customs transmitted from one generation to another?	Tradition

15	PD	What term is used to describe pressure from outside yourself that makes you feel tense inside? It may be a physical, chemical or emotional factor that causes bodily or mental tension.	Stress
16	PD	What is the proper amount to tip hotel baggage carriers?	\$0.50 per bag or \$1.00 per trip to the room
17	PD	In what year was VICA founded?	1965
18	PD	Spell the word HARASSMENT	H A R A S S M E N T
19	PD	What form do many employers use to identify work applicants' qualifications for employment?	Job Application
20	PD	What is defined as the rate of pay or salary before any deductions are made?	Gross pay
21	PD	What is a written statement from a person in authority such as a teacher or employer that acts as an endorsement of your positive attributes?	Letter of recommendation
22	PD	What name is given to a group of people pooling their knowledge, working together toward a common purpose or shared vision?	Team
23	PD	In which document should the quorum of an organization be established?	By-Laws
24	PD	Where will the National Leadership and Skills Conference be held in 2009?	Kansas City
25	PD	When delivering a speech or addressing a group at a meeting, it is important to look at your audience. What is the two-word term for looking at people when you speak to them?	Eye contact
26	PD	Family, career, friends and religion all combine to create an aspect of every worker. What do we call this aspect?	Lifestyle
27	PD	What color ink should be used to complete a job application?	Blue or Black
28	PD	Being on time shows respect for your co-workers. What word that begins with "P" describes a person who is on time?	Punctual
29	PD	Identify the city and state where the first Trade and Industrial Youth Conference were held in 1965.	Nashville, TN
30	PD	"To base my expectation of reward upon the solid foundation of service" is part of what document?	SkillsUSA Pledge
31	PD	Which part of the SkillsUSA emblem represents the challenge of modern technology?	The circles

32	PD	How much does it cost to file a complaint with the EEOC?	Nothing – their services are free
33	PD	Spell the word INDEFINITELY	I N D E F I N I T E L Y
34	PD	Some states are now requiring that legal documents be signed in blue ink. Why?	To distinguish between a copy and the original
35	PD	In a business letter, what goes above the author's typed name?	The person's signature
36	PD	When you do a Job Search on the Employment Network you are asked to give your city, state, date you can start working, the job category or area of study and what other item?	Highest Level of the PDP you have completed
37	PD	Under federal law who is protected from workplace sexual harassment?	everyone
38	PD	What is the term used for giving service in your school or community for which you are not paid?	Volunteering
39	PD	Which federal agency's mission is it to prevent injuries and protect the health of America's teen workers by promoting positive and safe work experiences?	OSHA)Occupational Safety and Health Administration
40	PD	According to the Career Safe presentation on the SkillsUSA web page, what percentage of high school students will be employed before leaving high school?	80%
41	PD	According to the Leadership Handbook, when writing a business letter, one common piece of information is omitted from the inside address. What is it?	The writer's name
42	PD	What does the acronym VOD represent?	Video On Demand
43	PD	When an amendment is not directly related to the main motion, it is not an acceptable amendment. Under these circumstances, it is considered to be not _____.	Germane
44	PD	How many times may a member speak in debate on a debatable motion in the absence of special rules?	Two
45	PD	If a member wants to challenge a ruling by the chair, what motion is used?	Appeal

46	PD	You feel you are being discriminated on the job. Which federal agency would you contact for information concerning your rights in this matter?	EEOC (Equal Employment Opportunity Commission)
47	PD	According to policy in the Leadership Handbook, what is the deadline for dues to reach national headquarters?	1-Mar
48	PD	Spell the word PORTFOLIO.	P O R T F O L I O
49	PD	According to the model local constitution in the Leadership Handbook, what fraction of the membership is needed to approve a chapter constitutional amendment?	Two-thirds (not 66%)
50	PD	What generic name is given to an organized group of people who work together to promote excellence in their chosen field?	Professional association
51	PD	To be acceptable in a competition here, how must prescription safety glasses be equipped?	With side shields OR covered by goggles
52	PD	At a formal dinner, you add sugar to your iced tea and stir it with the long-handled spoon. You notice there is no liner under the glass of tea. What do you do with the wet spoon to avoid staining the tablecloth?	Place it in the bowl of your teaspoon
53	PD	As a representative of your state, you travel by taxi to a distant week-long meeting. The fare is \$5.00. When the driver hands you your suitcase from the trunk, what would be the minimum acceptable tip for total services?	\$1.25 (\$.75 + \$.50/bag)
54	PD	On the bus to the contest today, you notice that there are 3 redheads, 11 blondes, 1 bald advisor, 3 silver-haired advisors, and 12 brunettes. If one person on the bus forgets a name tag, what is the probability that it will be a redhead?	1 in 10
55	PD	When corresponding to a company that you do not know a specific individual's name, it is acceptable as a last resort to use what salutation?	To Whom It May Concern: or Dear Sir or Madame:
56	PD	What is the word for a person who uses or benefits from the products or services of a business?	Customer or Consumer
57	PD	What is the term for measuring products or service against competitors?	Benchmarking
58	PD	What term is used to describe customs transmitted from one generation to another?	Tradition

59	PD	Which decision-making style applies to a decision of the captain to change course of a ship?	Authoritative (VIII, 6)
60	PD	What is the theme of this year's Careers in Energy Video Competition?	How energy workers make a difference in the world
61	PD	What is the deadline for this year's National Pin Design Competition?	February 1, 2009
62	PD	What download contained in the student section of the national website could be used before each meeting by a local chapter to advertise the meeting?	Chapter Meeting Poster
63	PD	One of the many scholarships offered to SkillsUSA members invites students to create a calculator or other electromechanical device and submit it for evaluation. Which industry partner will award \$1000 for postsecondary use to students who take first place in this contest?	Calculated Industries
64	PD	Which program of SkillsUSA will help develop portable credentials for entry-level skills for both members and the national workforce?	Champions for Change
65	PD	SkillsUSA announced in the fall issue of Champions magazine that it will cooperate with ASE and another organization to create new end-of-program exams. What is the third organization to work on the exams?	Automotive Youth Educational Systems or AYES
66	PD	In addition to the traditional SkillsUSA website, a new blog has opened for members and others. Which organization hosts a blog devoted specifically to SkillsUSA members?	MySpace
67	PD	A note on the SkillsUSA MySpace blog asks members to buy T-shirts supporting a NASCAR driver who runs with the SkillsUSA logo in the Camping World East Series. Who is the driver?	Peyton Sellers

68	PD	SkillsUSA has a tool that chapters can use to personalize all membership cards for their chapters. By following links and downloading a template, registered members' names will be merged into a file used to print the cards. Which Microsoft program will insert the names to be printed?	Excel
69	PD	Who is the SkillsUSA National President for the high school division in 2008-2009?	Brittany Moon
70	PD	Lisa really enjoys the emblem ceremony and knows all the parts. She would like to compete but is afraid to work alone and prefers team events. As an academically-challenged student, which competition would allow her to work with a team and use the knowledge she has?	Opening and Closing Ceremonies
71	PD	Alan has constructed a speech about what he has learned in his years of SkillsUSA membership. How long will his speech have to last to compete in the Prepared Speech contest?	5-7 minutes
72	PD	Heidi wants to become a SkillsUSA member and compete in the 2009 competitions. What is the complete final date that Heidi can join SkillsUSA and still compete in 2009?	March 1, 2009
73	PD	Lowes has provided more grants to SkillsUSA Chapters through an application process. Besides using the money for programs to improve your chapter, Lowes has offered vouchers for what national program?	CareerSafe training program
74	PD	Alphonse called SkillsUSA National Headquarters to complain that he did not receive four Champions magazines last year even though he has a receipt to prove that his dues were paid in full. Since he did not move during the year, what is the most likely explanation for Alphonse not getting four magazines?	His chapter's roster was submitted after the November 15 deadline.

75	PD	Maggie has a proposal for a new kind of membership structure for SkillsUSA. She drafts a letter to send to National Headquarters. What five words should appear on the first line of the envelope address to ensure that her letter is delivered to the one person in charge of SkillsUSA?	Mr. Tim (Timothy) Lawrence, Executive Director
76	PD	Nathan comes from a manufacturing family, with both parents and two grandparents having worked for a union. Nathan will be participating in the Opening Ceremony for his chapter and may select a role. To honor his family background, which symbol should he choose to present and why?	The Gear because it represents the industrial society
77	PD	What is the title of the state office in each state which has the responsibility of all executive functions?	Governor
78	PD	Quiz Bowl team members might remain silent during a competition, but each team member contributes to their team's score at national competitions by contributing what document?	A résumé
79	PD	Harrison acts as Parliamentarian for his chapter, which is having a heated discussion during a meeting. Molly made a proper motion, which was amended by Shannon and seconded by Ryan. During discussion, Ralph amended the motion again. Kyle has stopped all discussion by objecting to procedures. How can Harrison explain why they can legally proceed?	Two amendments can be pending at one time
80	PD	To build a well-rounded Quiz Bowl team, Monique has recruited a nursing student; a machinist; and two welders. Which of the four enrollment areas for SkillsUSA does she need to round out the four areas of enrollment?	Technical

81	PD	David is a politically-savvy SkillsUSA member who has been asked to attend the National Conference. As a first-year member, he does not feel ready for national office but would like to be among those who select the officers. Which role should he register for to choose among the candidates?	National Voting Delegate
82	PD	Hillary arrives late to her chapter's year-end formal dinner. Everyone else has finished their salad and is beginning their entrée. To follow proper etiquette, which fork should Hillary use and where is it placed?	The dinner fork immediately to the left of the service plate
83	PD	After you complete your education, you may still participate in SkillsUSA through the Alumni. Spell the singular of Alumni.	A-L-U-M-N-U-S or A-L-U-M-N-A
84	PD	John, as President of his local chapter, is preparing the Opening Ceremony. What will happen when he raps just once with his gavel?	Officers will be seated
85	PD	How old will SkillsUSA be in 2010?	45 years old
86	PD	President Sally and Secretary Ben are preparing the agenda for their next meeting. They realize that their discussion of a fund-raiser was incomplete. Under which title will it be placed AND before which routine section?	Unfinished business before New business
87	PD	How many National Regional Vice Presidents are elected annually, and why are there so many?	Five One for each region
88	PD	If the Creative Director of Dreamworks Studio visited your 3D Animation class and spoke with students about careers in their field, what type of project could the SkillsUSA members claim to have participated in?	Professional Development

89	PD	Juan suggests including a date in a motion on the floor. What method of amendment did he use?	Addition
90	PD	Identify the 2-word term that describes the process of labor and management representatives discussing what they expect from each other in the work place.	Collective Bargaining
91	PD	To bring up an item of business, you must go through the steps of processing what type of motion?	Main Motion
92	PD	If a member raises “A Point of Order”, what are they are trying to correct?	an error in procedure
93	PD	What SkillsUSA Training Program offers important information to teachers and students at the National Leadership and Skills Conference?	SkillsUSA University (Skills University requires more information)
94	PD	What is the official membership year of SkillsUSA?	September 1 to August 31
95	PD	A Venn diagram is widely used in Total Quality Management. Which geometric shape is most commonly used to construct a Venn diagram?	Circle
96	PD	PD What personality type is opposite of an introvert?	Extrovert
97	PD	Younger workers have the highest rates of work related deaths, injuries and illnesses. According to the SkillsUSA’s “Champions” magazine, how many young workers are injured on the job annually?	200,000
98	PD	On what document is the phrase “Furnished upon request” often used?	Resume
99	PD	What garment item should be removed immediately when coming indoors?	Hats or caps
100	PD	What is the type of move that is a transfer to a different department or another classification in the same pay grade?	Lateral move
101	PD	Of all the contests held this week, in which contest can a member compete in black jeans?	None – jeans are never Acceptable

103	PD	Which section of the official SkillsUSA magazine Champions features photos contributed by local chapters?	Image
104	PD	PD How many hours of work must be documented to complete the International Degree of the PDP?	960
105	PD	Name 2 of the three services provided to student members through the SkillsUSA Employment	Network. Job hunting resources Online résumé posting Job listings from national partners
106	PD	Chapters this year could earn national recognition by participating in the Student2Student Mentoring Program. What grade levels are appropriate for being mentored by your chapter?	Elementary and middle school (grades below high school)
107	PD	To bring up an item of business, you must go through the steps of processing what type of motion?	Main Motion
108	PD	What type of membership in SkillsUSA is offered to former active members who are no longer enrolled in trade, industrial, technology or health occupations programs?	Alumni membership
109	PD	What part of a letter begins two lines below the Salutation?	Body
110	PD	You all know about the leadership institutes for students. What is the name of the training that adult advisors can take to learn how to run a chapter?	Chapter Management Institute or CMI
111	PD	Identify the 2-word term that describes the process of labor and management representatives discussing what they expect from each other in the work place.	Collective bargaining

112	PD	SkillsUSA was not the first national organization of trade and industrial education students. What was the name of its 1920's predecessor?	Future Craftsmen of America
113	PD	Negotiating is a vital skill in today's economy. In the Starter level of the PDP, activity 2 involves a simulated negotiating environment in which a team negotiates over a jar of what?	Jelly beans (the number in a jar)
114	PD	Laura Bush applies for SkillsUSA membership. As a certified educator, she can hold a professional membership. But her functions at a conference are restricted. Name one of three restrictions on her	SkillsUSA activities. Can not vote as a national delegate; hold national office; or represent state at national activities