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**Region Championships Checklist**

**Last updated 10/9/2023.**

**Note: All deadlines are in red.**

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| **COMPLETED** | **ITEM** | **LINK** | **DESCRIPTION** |
|  | Review the Region Championships Details Document | Check the Region Championships website for the most updated version:  [Region Championships Details Document](https://www.skillsusageorgia.org/region-championships) | This document includes Region Championships details such as:   * Dates/Deadlines * Cost of Region Championships * Required Forms |
|  | Check out the Region-Specific Updates section |  | When you click into your region, you’ll find region-specific information. Check back frequently! |
|  | Review the competition offerings | [Region Championships](https://www.skillsusageorgia.org/region-championships) |  |
|  | Explore the “Unique Region Championship Opportunities”   * Skills Challenges * Crime Scene Investigation | [Region Championships](https://www.skillsusageorgia.org/region-championships) | The chart showcases the following information:   * Contest * Contest Note * Registration Method * Region/State Qualifier |
|  | Explore the Skills Challenges webpage | [Skills Challenges](https://www.skillsusageorgia.org/copy-of-region-championships) | The competitions held through the Skills Challenges include:   * Carpentry * Electrical Construction Wiring * Masonry * Plumbing * TeamWorks * Welding |
|  | Review the Crime Scene Investigation competition details. | [Crime Scene Investigation](https://www.skillsusageorgia.org/region-championships) | This is a new region contest and will NOT be held at the technical college. Please be sure to review the details carefully. |
|  | Review the “Downloads” Section | [Region Championships Downloads](https://www.skillsusageorgia.org/region-championships) | Pay close attention to the Required Forms |
| **COMPLETED** | **ITEM** | **LINK** | **DESCRIPTION** |
|  | Review your region’s registration deadlines | [Registration Deadline](https://www.skillsusageorgia.org/_files/ugd/e0419e_cdce2d972a2e47f199d4f3c6bab8f0e6.pdf) | **Add the following deadlines to your calendar:**   * **Registration Deadline** * **Payment Deadline** * **Inclement Weather Deadline** |
|  | Register student competitors through SkillsUSA Register | [SkillsUSA Register](https://www.skillsusa-register.org/HomeSD.aspx) | Choose your region in the drop-down menu under the “Conference” tab |
|  | Student Supervision Verification Upload Form Deadline | [Student Supervision Verification Upload Form Deadline](https://skillsusageorgia.wufoo.com/forms/rxyxk1j0yfw73o/) | **The deadline to upload this form is your region’s registration deadline** |
|  | Download, Print, and Provide the Registration, Personal, and Liability Release Form to student members. | [Registration, Personal, and Liability Release Form](https://www.skillsusageorgia.org/_files/ugd/219cfe_f7cd797ee78641fbb390b9b9fcf30417.pdf) | You will not submit this form, but you will keep it in your possession and bring it with you to Region Championships. |
|  | Complete the Proctor Form | [Blank Proctor Form](https://www.skillsusageorgia.org/_files/ugd/219cfe_59da076e700c49a19c45047eb1c98e4b.pdf) | Do this for any competitions that have an online testing component, or if your students are competing in the Crime Scene Investigation competition |
|  | Upload the Proctor Form | [Upload Proctor Form](https://skillsusageorgia.wufoo.com/forms/r1bwrn0167hlbe/) | **The deadline to upload the proctor form is December 8, 2023.** |
|  | Make note of the competitions with an Online Testing Date component. You can also read about Online Testing in the Region Championships Details Document | * [Region Championships](https://www.skillsusageorgia.org/region-championships) * [Region Championships Details Document](https://www.skillsusageorgia.org/region-championships) | **There are two options for online testing:**  **January 9, 2024, OR January 11, 2024** |
| **COMPLETED** | **ITEM** | **LINK** | **DESCRIPTION** |
|  | Consider the Wild Card Testing option for your competitors. Read about Wild Card Testing in the Region Championships Details Document. | [Region Championships Details Document](https://www.skillsusageorgia.org/region-championships) | **There are two options for online testing:**  **January 9, 2024, OR January 11, 2024** |
|  | Secure transportation for Region Championships. |  | Do this prior to your Region Championship date. |
|  | You will receive your invoice 48 hours after region registration closes. Work to secure payment (credit card or check) by the Payment Deadline. |  | Pay the Region Registration fee prior to the Region Championships deadline. |
|  | If your competitors are competing in the Broadcast News Production competition, write the following deadlines on your calendar. | The Broadcast News production upload link will go live on the Region Championships webpage on January 1, 2024. | * **Broadcast New Production Prompt will be released on January 1, 2024.** * **Broadcast News Production Project submission deadline: January 11, 2024, by 5:00 pm** |
|  | Every competition requires a typed resume from the competitor. | [Resume Tips](https://docs.google.com/document/d/11NPs0q3vUqLr4FAPZYPD21Ij2Di_tzxqD8CH4bMSQWI/edit?usp=sharing) | **Day of Region Championships** |
| **COMPLETED** | **ITEM** | **LINK** | **DESCRIPTION** |
|  | Winners will be announced on the dates listed in the “Description” column. |  | **Wild Card Test Winners: January 22, 2024**  The top scores will fill empty slots. The number will vary contest to contest.  ​  **Broadcast News Production: January 22, 2024**  The top 16 teams from across the state will advance to SLSC.  ​  **Welding Fabrication: January 16, 2024**  The top 8 teams from across the state will advance to SLSC.    **TeamWorks: January 16, 2024**  The top 10 teams from across the state will advance to SLSC. |